

## MONMOUTHSHIRE MEADOWS GROUP TREASURER VACANCY

### Monmouthshire Meadows Group

Monmouthshire Meadows Group is a small charitable organisation run by volunteers and devoted to conserving and restoring flower-rich grasslands in Monmouthshire and surrounding counties in South Wales. We own or manage 3 small grassland reserves in Monmouthshire. Our members and supporters include owners of meadows small and large; organic and regenerative farmers; and community groups looking after churchyards and public lands. We are governed by a committee comprising 8 Trustees. More details can be found on our website:

<https://monmouthshiremeadows.org.uk/>

We are looking for a trustee willing to take on the role of Treasurer, and to help shape the direction of the charity, support good decision-making, and to ensure that we maintain our focus on our strategic objectives. These include but are not limited to:

- Ensure that our three reserves are managed for biodiversity
- Improve connectivity across the landscape
- Increase community engagement

### Skills and expertise

We would particularly like to hear from anyone with farming or environmental expertise, but we welcome expressions of interest from individuals from all walks of life who share our passion for wildflower meadows and want to make a difference in their local community.

Essential skills:

- Computer skills e.g. email, Word, Excel etc.
- Ability to oversee budgets, submit annual reports

Desirable skills:

- Knowledge of meadow management

Previous experience of the Trustee role is not essential, but the appointee will be expected to familiarise themselves with the duties of a trustee:

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

### Time commitment:

This is an unpaid volunteer role. As a minimum Trustees are expected to attend:

- Bi-monthly trustee meetings; each trustee is expected to attend at least 4 meetings per year
- Bi-annual members' meetings including Spring AGM and Autumn meeting with an external speaker and refreshments

There is also a reserves management sub-committee which meets twice a year. All trustees contribute to reserve monitoring and maintenance, and community engagement events.

We are particularly keen to hear from individuals with skills complementary to those of the current trustees, and those willing to put in extra time between meetings.

**Tenure**

Trustees will be appointed for a 3-year term, with an extension for a further 3-year term by mutual agreement.

**Applications**

If you are interested or would like to find out more, please contact us for an informal chat:

President: Dr. Steph Tyler MBE [steph\\_tyler2001@hotmail.com](mailto:steph_tyler2001@hotmail.com)

Chair: Dr. Sally Jones FRCPCH [monmeadowsgroupchair@gmail.com](mailto:monmeadowsgroupchair@gmail.com)

Applicants will be asked to submit a letter of application and to meet with 2 or more of the trustees, prior to the appointment being ratified by the committee of trustees.